

## **Minutes of the 2023 Holt Challenge Inc Annual General Meeting**

Held at Rosehill Bowling Club, Sydney

on 17<sup>th</sup> August 2023 7:00pm

Meeting opened at 7:17pm

### **PRESENT:**

Jason Cowan (Chairperson), Dallas Archer (Vice-Chairperson), Pam Turner (Secretary), Teresa Stanley (Treasurer), Garry Lee, Tania Rowe, Brett Oxford, Leonie Ling, Debbie van der Meer, Brian van der Meer, Kerry Cook, Shane Smith, Chris Holt, Cherylynn Cowan, Andrew Krink, Vanessa Lane, Jason Webster, Rick Reeves, Tracey-Lee Elliss, Steven Fairbairn, Cheryl Dennis, Sam Oliver, Phil Spender, William Shanks, Jeanette Kent, Sean Hawkins, Pauline Webster, Debbie Staier, Lance Hickey, Jenny Barnes, Shellie Van Dalen, Shelly Knight, Robert Knight, Tom Lodge, Heather Baker, Stephen Archer, Krystie Camisa, Darrell Holt, Victoria Cook, Kim Carney, Peter Sweeney, Jason Guiholt, Michael McLaren, Marilyn Wentworth-Perry.

### **APOLOGIES:**

No apologies.

### **QUORUM:**

The voting strength of 9 voting delegates was established from the 9 Zones represented in the Holt Challenge.

A.C.T – Tracey-Lee Ellis

N.Q – Kim Carney

N.S.W – Stephen Archer

N.T – Cherylynn Cowan

S.A – Kerry Cook

S.Q – Shellie Van Dalen

TAS – Gary Lee

VIC – Vanessa Lane

WA – Krystie Camisa

After a roll call by the Chairperson, it was determined all voting delegates were present.

### **MINUTES FROM THE PREVIOUS MEETING:**

There was no business arising from these minutes.

Moved by Krystie Camisa (WA). Seconded by Gary Lee (TAS).

**CARRIED** as tabled

## REPORTS:

The Chairperson's report, Secretary's report and Treasurer's report were all presented.

There were no questions arising from financial statements.

All reports moved by Gary Lee (TAS). Seconded by Kim Carney (NQ).

**CARRIED** as tabled

## NOTICES OF MOTION:

1. Moved: *Pam Turner* Seconded: *Kerry Cook*

Terms of the Motion: *To amend Rule 24.1 of the Constitution.*

*24.1 The position of Tournament Director and Tournament Secretary are to be by appointment and are to be made by the Committee of Management within 60 days of the AGM.*

*The Committee may appoint one of its members to either of these positions.*

*The appointments may continue in office up to and including the conclusion of the next Holt Challenge following the date of the appointment.*

*Remove: The Committee may appoint one of its members to either of these positions.*

*Replace: A Committee of Management office bearer can only hold one position and cannot be appointed as Tournament Director or Tournament Secretary.*

Purpose of the Motion: *To avoid a conflict of interest.*

There was a lively discussion regarding the merits of the motion prior to a formal vote being called.

**DEFEATED** – 3 in favour, 6 against

2. Moved: *Darrell Holt* Seconded: *Chris Holt*

Terms of the Motion: *The following positions be appointed by zone/branch delegates at the AGM for a 2 year term*

*Tournament Director, Assistant Tournament Director, Tournament Secretaries*

Purpose of the Motion: *To create stability in the Tournament room.*

Discussion held and general agreement was to make Tournament Team appointments on a rotating 2 year term, with Tournament Director and Assistant Tournament Secretary appointed in one year, and Assistant Tournament Director and Tournament Secretary appointed in the alternating years. This will ensure that at least half of the tournament team for each year has experience.

Clarification was made that the 'Committee of Management' comprises of the 9 Zone delegates and the 4 Executive Committee members.

**CARRIED** – Unanimous

**ACTION:** Constitution to be updated.

3. Notice of Motion 3 refer to General Business

## **GENERAL BUSINESS:**

1. Moved: *Chris Holt*                      Seconded: *Darrell Holt*

Terms of the Motion: *To insert another Tab along side the current In Memoriam on the Holt Website Moved to general business*

Purpose of the Motion: *To ensure that members are guaranteed access to a list of nominees and that this is not left up to the discretion of the committee at the time*

This request was discussed, Dallas Archer and Jason Cowan advised that a memorium to passed members was already in progress. Consensus was that an additional page/reference on the website would be accepted to list the names of passed members.

2. Jeanette Kent asked why the Executive Committee aren't using the national gmail addresses that were set up for them, which was decided at the AGM in 2020.

There was a spirited discussion as to why Jeanette would have set up the addresses for the national executive. Jeanette advised she was instructed to do so. It was requested that emails styled @holtchallenge could be arranged, Pauline Webster confirmed this is not possible without paying for the domain name, as advised to her by Jeff Whitty.

Teresa Stanley commented that she had never been given a Treasurer email address to utilise. Jeanette Kent to reset the email password and forward so Teresa can access and use. Jeannette advised she will pass on all emails addresses created.

Samantha Oliver asked for a commitment from the Executive Committee that these generic emails will be used going forward. Jason Cowan confirmed that this would occur in his capacity as Chairperson.

3. Darrell Holt asked about the draft process – suggesting that the Tournament Team should take over this process.

The Tournament Director/Chairperson confirmed that he is happy for the Executive Committee to continue running this process.

There was also a discussion re the draft process and Vikki Cook commented that for those that work in fields where they cannot have their phones on them through a shift, the draft can be a difficult process and be held up.

Options to alleviate this were considered and it was noted that the draft form can be amended to include alternate contact details. It was called out that this was an incomplete action from the 2022 AGM. An additional option was to add a general acceptance of any draft offer without a formal call to be added to the draft forms, to enable the draft to progress more quickly.

Also noted that a list of draftees should be circulated to ALL zones, regardless of the need for draftees, to ensure that no nominees are missed.

**ACTION:** Executive committee to add secondary contact and automatic acceptance to draft form.

4. Rick Reeves asked about the Rules and Ethics Committee and whether this group was to be independent of the Executive Committee.

Krystie Camisa commented that meetings had been difficult to arrange due to time differences, IT issues and member availability. Therefore, no progress had been made in reviewing the rules.

It was noted that the wrong mix of people may have been on the committee last year, and that often new initiatives have teething problems.

Krystie commented that committee members needed to have capacity to interpret the Incorporated Association rules and it was confirmed that new expressions of interest will be sought through the Zones and the Committee members will be revised.

It was mentioned that the Rules and Ethics Committee should be completely independent of the Executive Committee and the Tournament team.

Rick also asked about the motion by Teresa Stanley from last year, regarding the list of nominees for Zone Executive positions to be distributed within 48 hours of the close of the AGM. This was to be reviewed by the Rules and Ethics Committee. It was confirmed that this action is carried over from 2022 AGM.

**ACTION:** Expressions of Interest for Rules and Ethics committee to be circulated.

**ACTION:** Rules and Ethics committee to review 2022 AGM notices of motion.

5. Kim Carney asked if the Strike 3/ANC tournament end date for next year had been considered in relation to the Holt Carnival dates for next year – their end date is 10 August, which crosses our usual start date.

Pam Turner noted that the Executive Committee were aware of this, and Holt dates are still to be confirmed.

6. Rick Reeves asked if our recent constitutional amendments had been lodged with Consumer Affairs as their website is showing as 2017 for the last update.

Pam Turner advised that all lodgements were up to date with Consumer Affairs.

**ACTION:** National Secretary to follow up to ensure records are up to date.

7. Jason Webster commented on the fact that minutes of Executive Committee meetings were not being circulated to voting delegates within two weeks of those meetings for ratification, as per the Association rules.

This has been noted by the Executive Committee as being required.

**ACTION:** National Secretary to ensure Executive Committee meeting minutes are circulated to the zone delegates.

## **ELECTION OF OFFICE BEARERS:**

All required positions were declared vacant.

Jason Cowan retains Chairperson for the second year of existing term.

Jenny Barnes (SQ) and Heather Baker (NQ) were appointed as scrutineers to collect and count votes.

### **Vice Chairperson:**

Three formal and valid nominations received for the Vice Chairperson position.

Dallas Archer nominated by S. Archer, Seconded by P. Turner

Cheryl Dennis nominated by S. Fairbairn, Seconded by V. Cook

Garry Lee nominated by B. Oxford, Seconded by J. Bean

All candidates were given the opportunity to address members.

Krystie Camisa also requested that future nominees provide a short bio so Zones can make an informed choice when discussing the various nominees prior to the meeting.

Vote 1 – Majority not achieved. No distinct lowest vote to eliminate.

Vote 2 – Re-vote included valid executive committee member Jason Cowan (Chairperson). Majority not achieved. No distinct lowest vote to eliminate.

Vote stayed. Executive Treasurer appointed.

Vote 3 – Re-vote included valid executive committee member Jason Cowan (Chairperson) and Teresa Stanley (Treasurer). Garry Lee was removed as lowest vote count.

Vote 4 – **Cheryl Dennis was elected Vice Chairperson by majority.** Cheryl Dennis accepted the position.

### **Secretary:**

Two formal and valid nominations have been received for the Secretary position.

Pam Turner nominated by K Cook, Seconded by S. Smith

Pauline Webster nominated by S. Hawkins, Seconded by J. Webster

All candidates were given the opportunity to address members.

**Pauline Webster was elected Secretary by majority.** Pauline Webster accepted the position.

### **Treasurer:**

One formal and valid nominations have been received for the Treasurer position.

Teresa Stanley nominated by S. Hayes, seconded by A. Broomhall

**Teresa Stanley was elected Treasurer unopposed.** Teresa Stanley accepted the position.

#### **FURTHER DISCUSSIONS POST ELECTIONS:**

Bank account signatories are to be updated accordingly to reflect the change in office bearers.

Rick Reeves suggested new Committee members should work with outgoing members to ensure the transfer of appropriate information and records. Teresa Stanley noted that this process was certainly followed last year after her appointment as Treasurer.

Steve Fairbairn asked the members present to give recognition for the years of service put in by Pam Turner and Dallas Archer. There was a general round of applause.

Jason Cowan announced the venue for next year's event is to be Zone Bowling in Moonah, Tasmania. Dates to be advised.

Meeting closed 10:17pm